

Boone County Board of Commissioners Minutes
December 3, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Marc Applegate and Jeff Wolfe

Commissioners Absent: Donnie Lawson

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:05 am with the pledge of allegiance.

Approval of Minutes for November 19, 2018 (Regular Meeting):

Commissioner Jeff Wolfe made a motion to approve the minutes for the November 19, 2018 meeting. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following item:

1. Acceptance of Maintenance Bonds for Westwood Landing Section 2
 - Erosion Control in the amount of \$3,407.70
 - Storm Sewer & Subsurface Drains in the amount of \$95,014.75

Commissioner Jeff Wolfe made a motion to accept both Maintenance Bonds.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

2. Attorney Bob Clutter met with Steve Henke, Phil Sundling, and Mike Andreoli on the status of the Bridge 207 litigation and their development of the Holliday Farms project. They are submitting a petition for the partial vacation of Holliday Road in Zionsville from 421 to roughly 1463 feet east of the bridge. There are four properties that are not a part of the subdivision that is immediately east of the bridge. The petition will be submitted later this week. It has also been requested that they include easements for the property owners to have access to 421 during construction. They would also like to schedule a Public Hearing on it at the Commissioners meeting scheduled for Monday, January 7, 2018.

Commissioner Marc Applegate asked what the current status was on the bridge.

Attorney Bob Clutter informed him that there is a Pretrial Hearing scheduled for Tuesday, December 4, 2018 in Hendricks Circuit Court where the litigation is being held.

Craig Parks, County Engineer and Director of Highway Department, spoke on the matter regards to the reconstruction design. He is waiting on the final check plans from BSN Engineering who is preparing the design. Once the plans have been reviewed, the Highway Department will begin bidding the project out.

Commissioner Jeff Wolfe made a motion to approve the scheduling of the Public Hearing on the Vacation for January 7, 2019. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

3. Congratulations to Commissioner Wolfe for receiving the 2018 Legislative Service Award! Attorney Bob Clutter read a portion of the Press Release aloud. [***Appendix 4***]

In the Matter of Bid Opening for Highway Project 2018-14, Asphalt Resurfacing Various Townships:

Item was tabled.

In the Matter of Request to Close the Recorder's Office for Training – Nicole Baldwin:

Nicole "Nikki" Baldwin, County Recorder, presented the request to close the Recorder's Office on Thursday, December 20th from 11 am – 2 pm. The purpose of this closure is for training that is required per I.C. 36-2-7.5-10 and for their holiday luncheon.

Commissioner Jeff Wolfe made a motion to approve the closure of the Recorder's Office for training. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of 2017 Rural Annual Report – Anita Bowen / BCSSI:

Attorney Bob Clutter presented the 2017 Rural Annual Report that was submitted with the acknowledgment letter to the Auditor and State Board of Accounts stating that the Commissioners have reviewed and approved the 2017 Rural Annual Report provided by Boone County Senior Services. Commissioner Jeff Wolfe wanted to make it clear that BCSSI always provides the Commissioners an Annual Report and it was brought to their attention that there should be an official acknowledgment.

Commissioner Jeff Wolfe made a motion to approve the 2017 Rural Annual Report with the acknowledgment letter. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Old Business:

1. 2019 Board Appointments

HEALTH OFFICER			
Dr. Herschell Servies, Jr.	4 Year	1/1/2019	12/31/2022

Commissioner Jeff Wolfe made a motion to approve the recommendation and certified the appointment of Dr. Herschell Servies. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

PTA/BOA			
Matt Taylor	1 Year	1/1/2019	12/31/2019
George Anderson - Democrat	1 Year	1/1/2019	12/31/2019
Matt Jackson	1 Year	1/1/2019	12/31/2019

Commissioner Jeff Wolfe made a motion to approve the appointment of Matt Taylor, George Anderson, and Matt Jackson to another term. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Josh Dickey
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. Construction in Right-of-Way Permit (201810034) with City of Lebanon Utilities for pole placement and removal for the installation of the new 69kV line along CR 100S between railroad and city limits. Boone County Highway Department recommends approval with a \$10,000.00 bond.

Commissioner Jeff Wolfe made a motion to approve the Right-of-Way Permit City of Lebanon Utilities. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

2. A Supplemental Agreement #1 in the amount of \$75,750 with USI Consultants, Inc. for Project 2018-06 Replacement of Bridge #161. The agreement includes geotechnical investigation, asbestos testing, final design, right of way acquisition services and construction design services. The revised total contract amount is now \$100,450.

Commissioner Jeff Wolfe made a motion to approve the Supplemental Agreement #1 with USI Consultants, Inc. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

3. A Construction Agreement with 3D Pro in the amount of \$58,200 for the courthouse door replacement project

Commissioner Jeff Wolfe made a motion to approve the Construction Agreement with 3D Pro. Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

4. The application for federal dollars for Bridge #192 has been submitted to INDOT.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

Dennis Dunlap with Dunlap Consulting presented a draft of the social media policy for the Commissioners review and consideration. The request to add this policy to the Employee Handbook will be presented at the December 17, 2018 Commissioners meeting.

In the Matter of Document Signing:

A Key Request Form for the following:

- Jennifer Lawrence, Boone Co. Solid Waste District for the new office location in the KeyBank building.
- Darla Bevard, Boone Co. Solid Waste District for the new office location in the KeyBank building.

Commissioner Jeff Wolfe made a motion to approve the Key Request forms.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Jeff Wolfe made a motion to approve claims as submitted.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

- Attorney Bob Clutter wanted to bring to their attention to the notification received from ASC Group, Inc regarding the State Road 39 small structure improvement project that INDOT is planning.

With no further business, Commissioner Jeff Wolfe made a motion to adjourn at 9:29 am.

Commissioner Marc Applegate seconded the motion. Motion carried 2-0.